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Mechanics Dispatch

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Survey Information Update

March 22, 2016

Your Local Union Principal Officers have approved this survey of the UAL/CAL/CMI mechanics to be used for the benefit of your negotiating committee.

When you respond to the questions in the survey, we ask that you take the time to provide a well thought out, honest, and informed answer. Please make sure that you answer every question. If you do not finish the survey in one sitting, you can save your survey, return later and pick up where you left off.

Starting today, Tuesday, March 22, 2016, this survey will be available online and will remain available through 5pm Eastern Time, Friday, April 1, 2016. The survey consists of contract topics containing multiple-choice and fill in the blank questions. In addition, at the end of the survey, text boxes are available for additional comments that have not been addressed.

To access the survey simply follow these steps:

1. Go to <https://BallotPoint.com/IBTADsurvey>
2. Login with your Employee ID and PIN, Your initial PIN is the last four numbers of your SSN.
3. If this is the first time you logged in, you will be asked to change your PIN. Simply follow the prompts. Otherwise, you will skip this step.
4. Click on the "Take Survey Now" button to start your survey.

FAQs

Q: *What if I don't have time to finish the survey all at once?*

A: You can save a partially completed survey. To save, either click the "Save Partially Completed Survey" button in the lower-right corner of the browser window, or scroll to the bottom of the survey and click the "Save Partially Completed Survey" button.

To complete the survey at a later time, log in to the survey and select the Surveys... > Take/Resume menu item. Depending on the speed of your internet connection, it may take a moment for your previously saved responses to appear.

Q: *If I have submitted my survey, can I change my answers?*

A: Yes, you can log into the survey and retake it as often as you like, until the deadline.

Q: *I want to change the answers to my previously submitted survey. But, when I log in, I don't see my previous answers. Where are my responses?*

A: If you completed the survey and clicked on the "Submit Survey Responses" button, rest assured that your answers are recorded in the system. However, the way the software works, it does not provide you with your responses should you take the survey again. At this point, you will need to re-take the entire survey. When you click on the "Submit Survey Responses" button, your new answers will replace your previous answers in the system (i.e., only your latest submittal will be counted).

You can avoid having to re-take the entire survey, if you want to change a response at a later time. Prior to clicking the "Submit Survey Responses" button, click the "Save Partially Completed Survey" button. In the pop-up box, select "OK." You will then see a screen confirming that the survey has been saved (keep in mind that saving the survey does not submit it). Then, to submit the survey, click the resume survey link. When the survey is resumed, click the "Submit Survey Responses" button. Your survey is now submitted. Should you wish to change a response prior to the deadline, log in to the survey, select the "Surveys...>Take/Resume > Resume menu item, change any (or all) of your responses and re-submit the survey.

Q: *Will the union know my individual responses to the questions?*

A: IBT will receive a summary of how many people have taken the poll, as well as a summary of their collective answers. We will not know your individual responses.

Q: *What if I choose not to participate?*

A: IBT will not have the value of your input, and the results of the survey will be less reflective of the entire membership.

Q: *What do I do if I need help?*

A: If you have specific questions about how to login to the survey, please send an e-mail to: aallen@teamster.org.

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